

Comptroller of Maryland  
Field Enforcement Division  
P.O. Box 2397  
Annapolis, MD 21404-2397  
410-260-7388 or 888-674-0017 (toll-free)  
410-974-5564 (fax)

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**Complaint Form - Below Cost Selling of Motor Fuel**

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**Alleged Violator**

Name of Retailer \_\_\_\_\_

Actual Street Address (No cross streets will be accepted)

\_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_

Product and grade of the motor fuel you suspect is being sold below cost.

\_\_\_\_\_ being sold at \$ \_\_\_\_\_ /gallon

\_\_\_\_\_ being sold at \$ \_\_\_\_\_ /gallon

\_\_\_\_\_ being sold at \$ \_\_\_\_\_ /gallon

Date and time of day price posting was observed \_\_\_\_\_

**Complainant**

Complainant's Motor Fuel Inspection registration number \_\_\_\_\_

Complainant's Full Name (List your individual name, not a corporate or trade name.)

*PLEASE PRINT CLEARLY*

\_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Complainant's Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

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## **Below Cost Selling of Motor Fuel - Complaint Instructions**

§ 10-304.1.(c) of the Motor Fuel and Lubricants Business Regulation Article and Regulations states *“If the Comptroller receives a complaint in writing that a retail service station dealer is selling motor fuel below cost, the Comptroller shall investigate and determine within 3 business days of the receipt of the complaint whether the allegations contained in the complaint are true.”*

In order to comply with this regulation, all complaints must be submitted to the Field Enforcement Division on the below cost complaint form approved by the Comptroller of Maryland.

Your complaint can be made either by:

- **U.S. Mail** to Field Enforcement Division  
P.O. Box 2397, Annapolis, MD 21404-2397
- **Fax** to 410-974-5564 or
- **E-Mail** to [mfbelowcost@comp.state.md.us](mailto:mfbelowcost@comp.state.md.us)

Complainant must provide:

1. Complainant's Motor Fuel Inspection Registration Certificate number.
2. Individual name, address and phone number (*anonymous complaints will not be investigated*).
3. Name and full street address of alleged violator.
4. Product and grade of motor fuel alleged to be offered below cost.
5. Date and time of day that price posting was observed.

You may call 410-260-7388 or toll-free at 888-674-0017, if you have any further questions.