



# REQUIRED NOTIFICATION

**INDEX CODE: 2102**  
**EFFECTIVE DATE: 12-01-13**

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## I. POLICY

An agent who makes an arrest or takes law enforcement action under this law is required to notify a designee of the Chief of the law enforcement agency having local jurisdiction. The law also requires notification of the commander of the nearest Maryland State Police barrack (or his/her designee) unless there is an agreement otherwise.

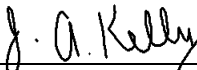
If participating in a joint investigation as described in section III.A, the notification must be made in advance and as directed by the officer/agent's supervisor. In all other cases, it must be made as soon as practical.

## II. PROCEDURES

To make the required notification, contact the local law enforcement agency by the most practical means and state the circumstances of your situation. In most cases, dialing 911 will place you in contact with the proper authorities. You may also attempt to locate a local officer or MSP trooper, or go to a local police facility or MSP barrack, if one is nearby.

Once the local police are notified, ask if there is a concurrent jurisdiction agreement with MSP. If not, or if it is not clear, notify the local MSP barrack by the most practical means available.

## III. CANCELLATION: None.

  
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Jeffrey A. Kelly, Director