

Important Reminder

Maryland State employees can sign up to receive their W-2s electronically **ONLY**, using Central Payroll Bureau's POSC portal. Upon consenting to only receiving form W-2 electronically, Central Payroll will **NOT print** and mail you a paper copy. We encourage employees to sign up and provide consent using "Signup/Modify W-2 Web Only Access" using POSC. There are several advantages to signing up:

- Early access to your form W-2 (Mid-January)
- No more waiting for paper W-2 to arrive in the mail. Paper W-2s will be mailed on January 31st.
- Eliminate paper W-2 delivery issues by US mail - lost or misdirected mail and protect sensitive information.
- Increased privacy of your personal information and protection against identity theft by reducing the number of people that could potentially have access to your information.
- Access your W-2 in a secured environment.
- View and print your W-2 from anywhere you have secured internet access.
- Electronic form W-2 is eco-friendly. You are helping to reduce costs of printing and mailing fees to the State.
- You can revert back to paper delivery if you so choose.

Please log on to POSC before **December 15, 2024**, to ensure electronic only delivery of your tax year 2024 form W-2. You can refer to FAQs under Help Topics to get most of your questions answered. If you still have any questions, you can contact us via email: poschelp@marylandtaxes.gov

Thank you,
Dhiren Shah, Director
Central Payroll Bureau

