



PHOTOGRAPHIC LINEUPS

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I. INVESTIGATIVE PROCEDURES

In those cases where a suspect is developed and a photograph of the suspect is shown, the following procedures for preparing the lineup will be adhered to.

1. The lineup will consist of at least six photographs.
2. The photographs used are to be unmarked and, where practicable, of the same type and size.
3. The photographs should be of persons of the same race, skin tone, approximate build, age, and dress as the suspect. Other characteristics such as head hair and facial hair should also be similar to that of the suspect.
4. When two or more suspects are being considered, the investigating agents will show a separate lineup for each suspect. Investigating agents **WILL NOT** place two suspects in the same lineup.

II. SHOWING THE LINEUP

1. The investigating agent will require that all victims and witnesses view the photographic lineup separately. The agent should make sure that any statements, or identification of the suspect, are made out of the presence of other witnesses.
2. The investigating agent **SHOULD NOT** mention or tell the victims or witnesses that a suspect has been developed and that the suspect's photograph is in the lineup.
3. Before presenting the lineup, the investigating agent should record in his/her notes the information relating to the location where the lineup is being presented, information relating to the items in the area where the lineup is being viewed (such as desk, table, chairs, counter top), and the lighting conditions in the area.
4. Before the victim/witness views the lineup, the investigating agent should make the following type of statement, "I have a photographic lineup that I would like you to view. Please look at it and tell me if anyone looks familiar to you. Keep in mind that hairstyles, beards and mustaches may be easily changed. Also, photographs may not always depict the true complexion of a person."

5. The investigating agent should record the exact time the lineup is presented to the victim/witness. Along with the time, the position that the suspect is seated in the lineup needs to be recorded. The investigating agent should give the lineup to the victim/witness and should never hold it for them.
6. The investigating agent should record any oral statements made by the victim/witness while they view the lineup.
7. If identification is made, OR IS NOT MADE, the investigating agent should record any remarks made by the victim/witness.
8. If identification is made, the investigating agent will ask the victim/witness to turn over the photograph of the person they identified, and date and sign their name on the back of it. NO comments should be made to the victim/witness by the investigating agent pertaining to the identification.
9. The exact time that the lineup is returned to the investigating agent should be recorded.

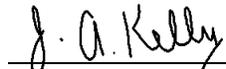
III. MULTIPLE VICTIMS AND WITNESSES

1. When the investigating agent is dealing with multiple victims and witnesses, the best type of lineup to show is the sequential photographic lineup.
2. After each victim/witness is interviewed and views the lineup, they should be instructed not to discuss their statements, feelings, or any part of the conversation they had with the investigating agent with any other persons involved in the case.
3. Before the investigating agent interviews the next victim/witness in the case they should change the position of the suspect's photograph in the lineup. The new position of the suspect's photograph is then recorded in the agent's notes.

IV. STORAGE OF THE LINEUPS

All lineups that are shown become part of the official investigative report and file. They need to be secured as evidence and be available on demand to the investigative agent's supervisor and the States Attorney's Office.

V. CANCELLATION: None.



Jeffrey A. Kelly, Director