

AB - 68

February 13, 2019

TO: All Wholesalers and Associated Trucking Companies/Independent Operators Making Alcohol Deliveries into Maryland.

SUBJECT: Companies with trucks making alcohol deliveries can now apply for a 10 Day Vehicle Identification (VID) letter and a Temporary Maryland Alcohol Public Transportation Permit (PT) without travelling to Annapolis or a Field Office of the Comptroller.

- Several sections of the Alcoholic Beverages Article and, more specifically, COMAR .03.02.01.22 require wholesalers to verify that delivery trucks possess current Maryland Alcohol Public Transportation Permits (PT) and Vehicle Identification (VID) cards.
- As the industry evolves, large trucking companies that were once the primary means of delivery are increasingly being replaced by trucking brokerages that receive delivery orders and broker those orders to smaller trucking companies or independent owner/operators.
 - The result is that deliveries are being attempted by companies and trucks that do not possess either/both PT and VID cards.
- In order to provide timely assistance to both the delivery company and the wholesaler, the Field Enforcement Division will now issue a 10 Day Vehicle Identification (VID) letter and/or Temporary Maryland Alcohol Public Transportation Permits (PT) on most weekdays between 8:00 AM and 4:00 PM, via fax or scanned image, to alcoholic beverage delivery companies in conjunction with participating Maryland alcohol wholesalers.
 - To receive the PT and/or the VID letter, an owner or officer of the company must sign the application.
 - If the driver is not an owner or officer, a completed scanned or faxed application must be submitted to the alcohol wholesale business representative.
 - In this scenario, the completed original application does not need to be ultimately mailed from the owner/officer of the company to the Field Enforcement Division, Regulatory and Licensing Section (FED RLS) – but rather, the copy of the application sent to the alcohol wholesaler will suffice.

Note: This process is for the benefit of individual Maryland alcohol wholesalers. Participation is voluntary at the request of the wholesaler. There is no requirement that any wholesaler participate.

- **NO** refunds will be given in instances where a permanent PT cannot be issued.
- PT permit fees are not prorated.
- PT and Vehicle Identification Card will be mailed to the company if the PT can be issued and they expire annually on October 31st at 12:00 AM.

Instructions for the Alcohol Wholesaler

1. Review the PT application carefully making certain that it is filled out completely and legibly. The application **MUST** include the truck's VIN number, make, model, and tag number at the top of the first page.
2. Collect a check or money order for \$95.00 (see itemized fees below) made payable to "The Comptroller of Maryland" ensuring that the corporate name of the company is in the "memo line."
3. Fax or e-mail a copy of the completed application **AND** the check or money order to the FED RLS at the fax number or e-mail address below.
4. After faxing or e-mailing the documents, follow up with a phone call to 410-260-7314 in order to confirm receipt and expedite processing.
5. After receiving the 10-day VID letter, submit by USPS the original application (if driver is owner/officer of the company) or a copy of the application (if driver is not an owner/officer of the company) and the \$95.00 check or money order to the FED RLS (address below).

Itemized Fees: \$75.00 PT & \$10.00 Vehicle Identification Card (both mailed to PT applicants office upon PT approval) & \$10.00 for a 10 Day temporary letter (via fax or e-mail to alcohol wholesaler location)

Jeffrey A. Kelly
Director, Field Enforcement Division

FED RLS Contact Information

Comptroller of Maryland
Field Enforcement Division
Regulatory and Licensing Section
P.O. Box 2999
Annapolis, MD 21404

Phone: 410-260-7314
Fax: 410-974-3201
Email: ATT@comp.state.md.us
Link to Public Transportation permit application below:
https://forms.marylandtaxes.gov/alcohol_forms/328.pdf
